**Holy Trinity School Advisory Committee Consent Agenda**

**Minutes of the Holy Trinity School Advisory Committee**

**Meeting Date:** December 2, 2021

Members Present: Amanda Carter (Chair), Luke Piwoni (Vice Chair), Amanda Longden (Principal), Jacki Dahm, Sarah Weninger, Stephanie Derge, Elise Zupan, Julie Korth, Angie Kern, Lindsey Cornelius

Members Excused: Joel Fleischmann, Jackie Burtard, Maggie Lijewski

1. Opening Prayer
* Amanda Carter called the meeting to order at 5:33pm.
1. Visitor Comments – n/a
2. Approval of August minutes
	* Motion to approve minutes. Approved Elise Zupan & Julie Korth. Motion carried.
3. Principal’s Report
	* Report cards will be sent home on Tuesday
	* Students preparing for Christmas concert on 12/20 at 1pm & 5:30pm
	* Both water bottle fillers have been installed
4. Pastoral Council Liaison Report – Jackie Burtard (not in attendance)
	* Amanda read Jackie’s email update to the group.
	* Discussing ideas for capital campaign project. Finance will review and prioritize.
5. Advancement Committee Report
	* Working more on branding/marketing
	* Sending flyer to those families that have had baptisms and now those children are headed to 3k-5k
	* Interest remains in a private Facebook parents group – need to pick this back up
		1. Would include screening questions before approved for the group
6. Home and School Report (Dani)
	* Fundraiser - Wreath and Poinsettia sale – huge success raising $2600+
	* Moving forward with spring plant sale
	* “Board Party” held just a few nights ago
	* Christmas parade & cookie hunt coming up, no float in parade this year
7. Old Business
	* Family Handbook review
		1. Discussion around re-formatting (grouping by topics vs. alphabetical)
		2. Mrs. Longden will try to get samples from other schools so the group can review formatting
		3. Suggestion made for a smaller committee to complete a thorough review vs. the large group format.
8. New Business
	* Snack/drink responsibility for January Common meeting (January 6th at 6pm at St. Michaels)
		1. Amanda Carter will create a sign-up genius
9. Closing prayer
* Amanda Carter closed the meeting at 6:05pm